



## **LICENSING AND GAMBLING ACTS COMMITTEE**

**10.01 AM - MONDAY, 16 DECEMBER 2019**

**COMMITTEE ROOM 1/2 - PORT TALBOT CIVIC CENTRE**

### **PART 1**

1. Declarations of Interest
2. Minutes of the previous Meetings held on 12 June, 1 July, 29 July and 25 November, 2019 (*Pages 3 - 22*)
3. Urgent Items  
Any urgent items at the discretion of the Chairperson pursuant to Section 100B(4)(b) of the Local Government Act 1972.

**S.Phillips**  
**Chief Executive**

**Civic Centre**  
**Port Talbot**

**Tuesday, 10 December 2019**

**Committee Membership:**

**Chairperson:** Councillor S.Paddison

**Vice  
Chairperson:** Councillor D.Whitelock

**Members:** A.P.H.Davies, S.E.Freeguard, C.James, J.Miller,  
R.Mizen, M.Protheroe, D.M.Peters, C.Edwards,  
N.J.E.Davies, C.J.Jones, H.Jones, J.Jones and  
S.M.Penry

**Substitute:** Councillor

c.c. Superintendent of Police, Neath  
Chief Fire Officer, Neath

**LICENSING AND GAMBLING ACTS SUB COMMITTEE**

(Committee Rooms 1/2 - Port Talbot Civic Centre)

**Members Present:**

**12 June, 2019**

**Chairperson:** Councillor S.Paddison

**Vice Chairperson:** Councillor D.Whitelock

**Councillors:** D.M.Peters

**Officers in Attendance:** N.Chapple, M.Shaw and N.Headon

1. **APPLICATION FOR THE GRANT OF A PREMISES LICENCE - THE VAUGHAN ARMS**

Members considered representations made under the Licensing Act 2003, for the Grant of a Premises Licence.

Premises Name	The Vaughan Arms
Premises Address	Commercial Road, Resolven, SA11 4NA
Applicant Name	Jeremy Andrew John
Applicant Address	Ty Claddaeh, 70 Neath Road, Tonna, Neath, SA11 3DJ
DPS Name	Jeremy Andrew John

**RESOLVED:** that the application for the Grant of a Premises Licence for The Vaughan Arms, Commercial Road, Resolven, SA11 4NA, made by Jeremy Andrew John of Ty Claddaeh, 70 Neath Road, Tonna, Neath, SA11 3DJ, be approved, as detailed within the circulated report, and subject to the following conditions:

Opening Hours

Monday – Thursday 09.00 – 23.30

Friday – Sunday 09.00 – 01.00

Seasonal Variation

New Year's Eve 09.00 – 04.00

Supply of Alcohol (On/Off Sales)

Monday – Thursday 09.00 – 23.00

Friday – Sunday 09.00 – 00.30

Seasonal Variation

New Years Eve 09.00 – 03.30

2. **APPLICATION TO VARY A PREMISES LICENCE - THE RED LION**

This item was withdrawn from consideration at the meeting.

**CHAIRPERSON**

# LICENSING AND GAMBLING ACTS SUB COMMITTEE

(Committee Room 3 - Port Talbot Civic Centre)

**Members Present:**

**1 July 2019**

**Chairperson:** Councillor S.Paddison

**Vice Chairperson:** Councillor D.Whitelock

**Councillors:** R.Mizen

**Officers in Attendance:** Neil Chapple, Jayne Woodman-Ralph

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1. **APPLICATION TO VARY A PREMISES LICENCE - NEUADD CWMLLYNFELL HALL**

The Committee considered representations made under the Licensing Act 2003, for the variation of a premises licence.

Representations were received in respect of the application from South Wales Police and the Licensing Section requesting that additional conditions be attached to the licence. The applicant had agreed to the additional conditions.

<b>Premises Name</b>	Neuadd Cwmllynfell Hall
<b>Premises Address</b>	Gwilym Road, Cwmllynfell, SA9 2GH
<b>Applicant Name</b>	Neuadd Cwmllynfell Hall
<b>Applicant Address</b>	Gwilym Road, Cwmllynfell, SA9 2GH
<b>DPS Name</b>	Natalie Evans

**RESOLVED:** That the application to vary a Premises Licence for Neuadd Cwmllynfell Hall, Gwilym Road, Cwmllynfell, SA9 2GH be approved, as detailed within the circulated report, and subject to the following conditions:

1. Opening Hours

Monday to Thursday	08.00 – 23.30
Friday	08.00 – 24.30
Saturday	08.00 – 01.30
Sunday	08.00 – 23.30

2. Supply of Alcohol

Monday to Thursday	08.00 – 23.00
Friday	08.00 – 24.00
Saturday	08.00 – 01.00
Sunday	08.00 – 23.00

3. Plays

Monday to Sunday	08.00 – 23.00
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4. Films

Monday to Sunday	08.00 – 23.00
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5. Indoor Sporting Events

Monday to Sunday	08.00 – 23.00
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6. Boxing or Wrestling

Monday to Sunday	08.00 – 23.00
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7. Live Music

Monday to Sunday	08.00 – 23.00
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8. Recorded Music

Monday to Sunday	08.00 – 23.00
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9. Performance of Dance

Monday to Sunday 08.00 – 23.00

10. Anything of a similar Description

Monday to Sunday 08.00 – 23.00

11. Volunteered conditions:-

The Committee and the DPS in charge will ensure that all four licensing objectives will be promoted. CCTV in place at the premises.

Drunk or abusive persons will not be allowed to remain or be served alcohol on the premises. An incident book will remain on site.

Adequate lighting will be provided during opening hours and all exits will be kept free of obstructions.

Notices will be visible to all patrons to ask them to respect the neighbouring homes. All windows and doors will be kept closed when entertainment will be on.

Challenge 25 system will be implemented on these premises, refusals will be recorded with names and dates and kept on site.

**CHAIRPERSON**

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# LICENSING AND GAMBLING ACTS SUB COMMITTEE

(Council Chamber - Port Talbot Civic Centre)

**Members Present:**

**29 July 2019**

**Chairperson:** Councillor S.Paddison

**Vice Chairperson:** Councillor D.Whitelock

**Councillors:** J.Miller

**Officers in Attendance:** N.Chapple, G.White, J.Woodman-Ralph

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1. **APPLICATION TO VARY A PREMISES LICENCE - FLYING PIG, YSTALYFERA**

Member's were asked to consider representations received in respect of the following application to vary a Premises Licence made under the Licensing Act 2003.

Premises Name	Flying Pig
Premises Address	15 Cyfyng Road, Ystalyfera, SA9 2BS.
Applicant Name	Suzanne Hallmark Evans
Applicant Address	15 Cyfyng Road, Ystalyfera, SA9 2BS.
DPS Name	Suzanne Hallmark Stone

**RESOLVED:** That the application to vary a Premises Licence – Flying Pig, 15 Cyfyng Road, Ystalyfera, SA9 2BS made by Suzanne Hallmark Evans, 15 Cyfyng Road, Ystalyfera, SA9 2BS, be approved, as detailed within the circulated report, and subject to the following conditions:

1. During times whilst amplified music is being played at the premises:-

All windows shall be kept closed

All doors shall be kept closed excluding the outer doors of a double door entry system.

2. A Challenge 25 policy shall be implemented and proof of age shall be requested from any person who appears to be under the age of 25 years who attempts to purchase alcohol premises where the only acceptable forms of identification shall bear their photograph, date of birth and a holographic mark.
3. A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale and the reason for refusal. The log shall be available for inspection at the premises by the police or an authorised officer of the Council at all times whilst the premises are open.
4. If a designated under 18 event is held at the premises a minimum of 1 male and 1 female SIA accredited door supervisors will be employed at the event. In all other cases the premises licence holder will risk assess the need for door supervisors and provide door supervision between such times and in such numbers as is required by the risk assessment. If door staff are used they must be SIA registered.
5. If a designated under 18 events is held at the premises no alcohol will be sold or consumed on the premises.
6. No person over the age of 18 will be allowed to enter a designated under 18s event unless they are employed at the premises or are attending in a supervisory role i.e. parent/guardian.
7. The premises will keep an up to date record available for inspection by the police or an authorised officer of the Council of staff training in respect of age related sale.
8. No outdoor music or amplified sound to be played before 10.00 or after 21.00.

2. **APPLICATION FOR THE GRANT OF A PREMISES LICENCE - 11 AMMAN RD, LOWER BRYNAMMAN**

Member's were asked to consider representations received in respect of the following application for the grant of a Premises Licence made under Licensing Act 2003.

Representations were received in respect of the application from the Police requesting additional conditions be attached to the licence. The applicant had agreed to the additional conditions.

Premises Name	11 Amman Road
Premises Address	11 Amman Road, Lower Brynamman, Ammanford, SA18 1SW
Applicant Name	Jack Donald White
Applicant Address	153 Birchgrove Road, Swansea. SA7 9JT
DPS Name	Jack Donald White

**RESOLVED:** That the application for granting of a Premises Licence for 11 Amman Road, Lower Brynamman, Ammanford, SA18 1SW, made by Jack Donald White of 153 Birchgrove Road, Swansea. SA7 9JT, be approved, as detailed within the circulated report, and subject to the following conditions.

1. A Digital CCTV system shall be installed at the premises which would be operational at all times when the premises is open to the public. The system must provide coverage of the following areas:-
  - The entrances and exits to the premises;

- The interior public areas of the premises;
2. The CCTV recordings must be retained for a period of 31 days and made available for viewing by the Police or an authorised Officer of the Licensing Authority on request.
  3. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open to the public. This staff member shall be able to show and provide Police or authorised officer recent data or footage with the absolute minimum of delay when requested.
  4. A drug search policy as agreed with the Police shall be implemented as a condition of entry to the premises. The premises will also give permission for the police to implement drugs operation at the premises.
  5. An incident recording book shall be maintained at the premises showing details of the date and time of any assaults, injuries, accidents, interventions by staff or ejections, as well as details of the members of staff involved, the nature of the incident and the action/outcome. The book must be kept available for inspection by the Police and authorised officers of the Local Authority.
  6. Provide prominent signs throughout the premises and at all exits requesting patrons to leave in a quiet and orderly manner so as to minimise impact on local residents.
  7. A Challenge 25 policy will apply and Proof of age will be required from any person who appears to be under the age of 25 years who attempts to purchase or consume alcohol. The means of verification should be a form of identification which bears their photograph, date of birth and a holographic mark and should be restricted to:-
    - P.A.S.S. Accredited Proof of Age Schemes e.g., Citizen Card,
    - Proof GB
    - Photocard driving licence or passport.

8. A refusal book shall be maintained recording the date and time of all attempts by persons under the age of 18 to purchase alcohol. The book shall be made available to for viewing by the Police and/or authorised officer of the Licensing Authority on request.
9. Signage shall be displayed in a prominent position within the premises informing of the Challenge 25 policy.
- 10 Premises to keep up to date records of staff training in respect of age related sales, in written or electronic format, available for inspection on request by an authorised officer.

3. **APPLICATION FOR THE GRANT OF A PREMISES LICENCE - CILFREW COMMUNITY CENTRE, ABERDULAIS**

Member's were asked to consider representations received in respect of the following application for the grant of a Premises Licence made under Licensing Act 2003.

Representations were received in respect of the application from the Police requesting additional conditions be attached to the licence. The applicant had agreed to the additional conditions.

Premises Name	Cilfrew Community Centre
Premises Address	Cilfrew Community Centre, New Road, Cilfrew, Neath . SA10 8LL.
Applicant Name	Cilfrew Rovers AFC
Applicant Address	c/o Cilfrew Community Centre, New Road, Cilfrew, Neath. SA10 8LL
DPS Name	Mark Raymond Woolfe

**RESOLVED:** That the application for the granting of a premises licence for Cilfrew Community Centre, made by Mark Raymond Woolfe of c/o Cilfrew Community Centre, New Road, Cilfrew, Neath.

SA10 8LL, be approved, as detailed within the circulated report, and subject to the following conditions:

1. An incident recording book shall be maintained at the premises showing details of the date and time of any assaults, injuries, accidents, interventions by staff or ejections, as well as details of the members of staff involved, the nature of the incident and the action/outcome. The book must be kept available for inspection by the Police and authorised officers of the Local Authority.
2. Alcoholic drinks shall not be permitted to be taken outside of the premises.
3. No glassware to be used for the consumption of alcohol or to be taken outside the premises.
4. A Challenge 25 policy will apply and Proof of age will be required from any person who appears to be under the age of 25 years who attempts to purchase or consume alcohol. The means of verification should be a form of identification which bears their photograph, date of birth and a holographic mark and should be restricted to:-
  - P.A.S.S. Accredited Proof of Age Schemes e.g. Citizen Card,
  - Proof GB
  - Photocard driving licence or passport.
5. A refusal book shall be maintained recording the date and time of all refusals of requests to purchase alcohol. The book shall be made available to for viewing by the Police and/or authorised officer of the Licensing Authority on request and shall record;
  - The reason for the refusal

- The type of alcohol being purchased
  - The member of staff refusing the sale.
6. Premises to keep up to date records of staff training in respect of age related sales, in written or electronic format, available for inspection on request by an authorised officer of the Police or Local Authority.

### **Chairperson**

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# LICENSING AND GAMBLING ACTS SUB COMMITTEE

(Council Chamber - Port Talbot Civic Centre)

**Members Present:**

**25 November 2019**

**Chairperson:** Councillor S.Paddison

**Vice Chairperson:** Councillor D.Whitelock

**Councillors:** J.Miller

**Officers in Attendance:** N.Chapple and N.Headon

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1. **Application to vary a Premises Licence - Premier Stores**

Members were asked to consider representations received in respect of the following application to vary a Premises Licence made under the Licensing Act 2003.

Premises Name	Premier Stores
Premises Address	High Street, Cwmgwrach, SA115TA
Applicant Name	Rebecca James
Applicant Address	Ty Siloh, Heol Wenalt, Cwmgwrach
DPS Name	Andrea Dawn Davies

**RESOLVED:** That the application to vary a Premises Licence – Premier Stores, High Street, Cwmgwrach, SA11 5TA made by Rebecca James, Ty Siloh, Heol Wenalt, Cwmgwrach, be approved, as detailed within the circulated report, and subject to the following conditions:

1. To extend the premises to include both on and off sales and change the layout of the premises to incorporate a café bistro in the rear.

2. Supply of alcohol Both On/Off premises:

Monday to Sunday: 06:00 – 23.30

The applicant has agreed with the police that the on sales will only take place from within the café/bistro from 11.00 until 23.30

3. The opening hours of the premises:

Monday to Sunday: 06:00 - 23:30

The applicant has agreed with the police that the on sales will only take place from within the café/bistro from 11.00 until 23.30

### Conditions

#### Crime and Disorder:

4. CCTV covering licensable areas including entrances, exits and rear of premises will be installed and stored for a minimum of 28 days and made available for inspection of authorised officers.
5. No one carrying open or sealed glasses will be admitted to the premises at any time.
6. Under no circumstances will the sale of alcohol from the store be allowed into the bistro all drinks will be served in glasses no cans or bottles.
7. An incident book will be kept on the premises for inspection of authorised officers.
8. Drunk and/or disorderly persons will not be allowed to enter, served alcohol or permitted to remain on the premises.

Public Safety:

9. A log or recording system shall be kept upon the premises in which shall be entered particulars of inspections made; those required to be made statute and information compiled to comply with any public safety condition attached to the premises licence that requires the recording of such information. The log book shall be kept available for inspection when required by persons authorised by the Licensing Act 2003 or associated legislation.
10. Adequate access is provided for emergency vehicles and personal.
11. All parts of the premises and all fittings and apparatus therein, door fastenings and notices and the seating, lighting, heating, electrical, ventilation, sanitary accommodation, washing facilities and other installations will be maintained at all times in good order and safe condition.
12. Check the premises before it opens to the public to ensure there are no risks to patrons and that all safety precautions are in place.
13. Appropriate training about emergency and general safety precautions and procedures.
14. Ensure that all staff are aware of their social and legal obligations and their responsibilities regarding the sale of alcohol.
15. Free drinking water available at all times in the bistro area when the premises is open to the public.
16. All bottles, glasses and rubbish must be removed from public areas on a regular and frequent basis.
17. The electrical system at the premises will be inspected and tested by a competent person. A competent person will be suitably qualified electrician who is registered with the ECA or NICEIC.

18. All safety certificates and inspections reports must be kept on site and for inspection by officer of relevant statutory bodies.
19. The fire safety measures provided on the premises must be maintained in good working order and their adequacy will be determined on a regular basis, by the carrying out of a fire risk assessment as required by and in accordance with the Regulatory Reform (Fire Safety) Order.

The Prevention of Public Nuisance:

20. Prominent clear and legible notices will be displayed at all exits requesting the public to respect the needs of the residents and leave premises quietly.
21. Deliveries of materials necessary for the operation of the business will be carried out at such a times or in such a manner as to prevent nuisance and disturbance to residents
22. The licensee will ensure that staff who arrive early in the morning or depart late at night when the business has ceased trading conduct themselves in such a manner to avoid causing disturbance to nearby residents
23. Customers will be asked not to stand around talking in the street outside the premises and asked to leave vicinity quickly and quietly.
24. A specific taxi operator has been nominated for staff and customer use. The company's telephone number is advertised to customers. The operator and all drivers are aware that they should arrive and depart as quietly as possible, should not sound horns as a signal of their arrival or leave engines running unnecessarily.
25. Ensure that staff regularly patrol the premise's both indoors and out to supervise the orderly conduct of patrons.
26. Control the volume of regulated entertainment taking place at the premises.

27. All external doors and windows will be kept shut, other than for access and egress, in all rooms when the events involving music or speech or other entertainment are likely to rise to noise.
28. Outside area are provided for the use of patrons of the facilities for the disposing and collecting of litter will be maintained
29. Where drinks are going to be consumed in outdoor areas they must be served in plastic or toughened glass.

The protection of children from harm:

30. A challenge 25 policy implemented, individuals who appear to be under the age of 25 attempting to purchase alcohol must be asked for identification. The only type of ID that will be accepted is PASS accredited ID, passport or photo driving licence. Only plastic glasses or bottles will be permitted in children's play areas, beer gardens and recreational areas, or in any area where customers are required to remove footwear.
31. Refusals register will be kept on the premises for inspection of authorised officers

## **CHAIRPERSON**

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